

ILTON PARISH COUNCIL

Dear Councillors

**YOU ARE SUMMONED TO ATTEND THE FULL COUNCIL MEETING OF
ILTON PARISH COUNCIL TO BE HELD AT 6.30PM ON TUESDAY 25th
NOVEMBER 2025 AT MERRYFIELD HALL, ILTON**

Terry Heath

Clerk to the Parish Council
19th November 2025

During the meeting there will be a public session, up to 30 minutes, to enable the electorate of Ilton to ask questions and make comments. Questions not answered at this meeting will be answered in writing to the person asking the question or may appear as an agenda item for the next meeting. Members of the Public are asked to restrict their comments, and/or questions to three minutes. The Chair will confirm if all or part of the meeting may be filmed, photographed or audio recorded. If any member of the public has an objection to being filmed or photographed, please would they make themselves known to the Chairman or the Parish Clerk before the start of the meeting.

AGENDA

1. TO RECEIVE ANY APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST IN AGENDA ITEMS

3. APPROVAL OF MINUTES

Members will be asked to **RESOLVE to APPROVE** the minutes of the meeting held on 28th October 2025

4. PUBLIC SESSION

Members of the public may raise any appropriate matter for report

5. SOMERSET COUNCILLOR REPORT

A report to be provided by Somerset Councillors

6. FINANCIAL MATTERS

- a. Bank Reconciliation Statement as of 31st October 2025 – for **APPROVAL**
- b. Members will be asked to **APPROVE** a list of payments and **NOTE** receipts for October 2025. Details circulated prior to the meeting by the Clerk. Council to **APPROVE** the increase in cost associated with the tractor insurance due to communication issues by the insurance broker.
- c. Council members to **NOTE** receipt of the RFO financial report for period ending 31st October 2025, including the accounting statement
- d. Council to **NOTE** a VAT claim for £5,120.63 covering period 1st April 2025 to 31st October 2025
- e. Council to **NOTE** the closure of the Bath Building Society instant access account
- f. Members are requested to **APPROVE** the opening of a 35-day notice savings account with Redwoods Bank, currently 3.85% AER, signatories to the account and the deposit of £80,000

7. 2026/2027 BUDGET AND PRECEPT

An update on the plans for setting and approving the 2026/2027 budget and precept demand to be provided by the Clerk

8. EQUIPMENT SERVICING

- a. Council to **APPROVE** annual servicing of strimmer's and mowers at a cost of £200.00 plus VAT and parts
- b. Council to **APPROVE** annual servicing of the tractor at a cost of £475.00 plus VAT.

9. COMMUNICATION, ENGAGEMENT AND SOCIAL MEDIA POLICY

Council is requested to **RESOLVE to ADOPT** a Communication and social media policy, distributed to Members ahead of the meeting. If adopted the policy will supersede the published social media and electronic communications policy

10. TASK AND FINISH GROUPS

Reports to be provided from the following groups

- a. **Copse Lane land** – Cllr. Pidgeon
- b. **Recreation Ground** – Cllr. Bennett
- c. **Play Area** – Cllr. Easterbrook

Following a review of the risk-based play-park area inspection report Council are requested to **APPROVE** funding the following at a cost of £2,338 plus VAT

- Cone-clumber wet pour surfacing
- replace 5 in number wooden steps on small multi-play unit ladder with durable textured finish
- replace 2 in number cradle seats (exact match) and 2 in number flat seats (like for like) on swings
- replace 2 in number 200mm diameter treated timber step logs
- replace rubber button seat with like for like Sutcliffe seat and inspect cable runner and chain attachment to confirm integrity
- Inspect 360-degree ball joint to confirm integrity to construct and replace 5 in number triangular floor decks using 33mm thick treated softwood decking boards on the Hags castle multi-unit

Members to **AUTHORISE** the task and finish group to obtain quote(s) for repainting of metal framework on swings/small multi-play, repurposing of basketball area to accommodate ground graphics and purchase and installation of free-standing activity panels suitable for toddler/pre-school children within play-park area

- d. **Speed Watch** – Cllr. Vance

11. REQUEST TO LEASE COPSE LANE LAND

Council to **CONSIDER** a request from a local business to lease the Copse Lane Land. Details of the request, issued Members ahead of the meeting.

12. GRANT APPLICATION REQUEST

Members to **CONSIDER** a grant application received from St Mary and St Peter's Church School for £800.00 to contribute to KS2 children attending a residential trip to Bristol in June 2026 to experience a range of activities. Activities include We are Curious, SS Great Britain, Museum, Aquarium, a Theatre show alongside 2 nights stay in a Youth Hostel. Written advice provided by the Somerset Association of Local Councils shall be taken into account. In order to award the grant Council must **RESOLVE to APPROVE** that the expenditure is commensurate with the benefit to the community and utilise the s137 local government act 1972 power

13. GRANT POLICY

Council to **RESOLVE to ADOPT** an amended grant policy, previously circulated to Members.

14. PLANNING

- a. Council to **NOTE** the position of current and determined planning applications, details circulated to members ahead of the meeting

15. VOLUNTEER GROUP

- a. Cllr Pidgeon to **REPORT** on tasks delivered since last meeting

16. PARISH RANGER

- a. Tasks completed to be reported
- b. Members to **APPROVE** a prioritised list of tasks for the Parish Ranger

17. CRIME, DISORDER AND COMMUNITY SAFETY

To **RAISE** any concerns or issues within the Parish that require action

18. HIGHWAY MATTERS

- a. To **CONSIDER** matters arising from a meeting with Somerset County Highways, held on 12th November 2025
- b. To **RAISE** any concerns or issues within the Parish that require action

19. CORRESPONDENCE

To **CONSIDER** any correspondence that requires a Council decision or response

20. ITEMS OF INTEREST AND AGENDA ITEMS FOR THE NEXT FULL COUNCIL MEETING

Members to **ADVISE** the Clerk on agenda items to be considered at the January 2026 meeting

21. DATE AND TIME OF NEXT MEETING

The next meeting of council is planned for Tuesday 27th January 2026 starting at 6.30pm

22. CHAIRMANS CLOSING REMARKS

END OF AGENDA